

Victims Services Quarterly Conversation #21

October 11, 2023



DCJS

Virginia Department of Criminal Justice Services

VS Quarterly Conversations

- Held beginning of each quarter
- Mix of specific topics & discussion items
- DCJS & VS announcements
- Q&A

October is

**Domestic Violence
Awareness Month**



Staff Change

Chad Felts

New Role!

Capacity Building & Sustainability Coordinator

with the

DCJS Juvenile & Child Welfare Team

Victims Services Grant Program Announcements

Federal Grants Management Training

- You can still join us for the virtual seven-part training series, 9/12/2023–10/24/2023, 1:30pm–3:30pm.
- DCJS "Ask a Grant Monitor" open office hours take place immediately following each session from 3:30pm–4:00pm.
- Register here: [Federal Grants Management Training for DCJS Victims Services Subrecipients -- September 12 - October 24 | Virginia Department of Criminal Justice Services](#)

Equal Employment Opportunity Plan

- Pursuant to your VS GP, VWGP, SASP or VSTOP grant conditions, as a recipient of federal funding from OJP, OVC, and/or OVW, within 60 days of award, you are required to complete an Equal Employment Opportunity Plan (EEOP).
- Victims of Crime Act (VOCA) recipients are exempt from the EEOP requirement if the recipient is a nonprofit organization, a medical or educational institution, or an Indian Tribe; or has less than 50 employees; or received a single award for less than \$25,000.
- For questions, contact your DCJS grant monitor via OGMS Correspondence.

Budget Modification Deadlines

- If necessary, budget amendments must be submitted no more than **45 days** before the end of the grant award period.
- In-line budget revisions must be submitted no more than **two weeks** before the end of the award period.
- Submit requests, in advance of the deadline, with sufficient lead time for review and approval.
- For CY grant programs (SASP, VSTOP), the deadline is **November 17, 2023**.
- For SFY grant programs (ARPA, VSDVWF, VSGP, VWGP) the deadline is **May 17, 2024**.
- Click [here](#) for the budget amendment desk tool which includes definitions, guidance, and sample language.

Grant Management Resources

- For instructional guides, sample forms, policies, documents and more, please visit the following page:
[Grant Management Resources | Virginia Department of Criminal Justice Services.](#)
- For tips on effective and efficient grant management, view the following presentation:
<https://www.youtube.com/watch?v=oS1c7101X08>
- For questions regarding your DCJS grant, contact your assigned grant monitor.

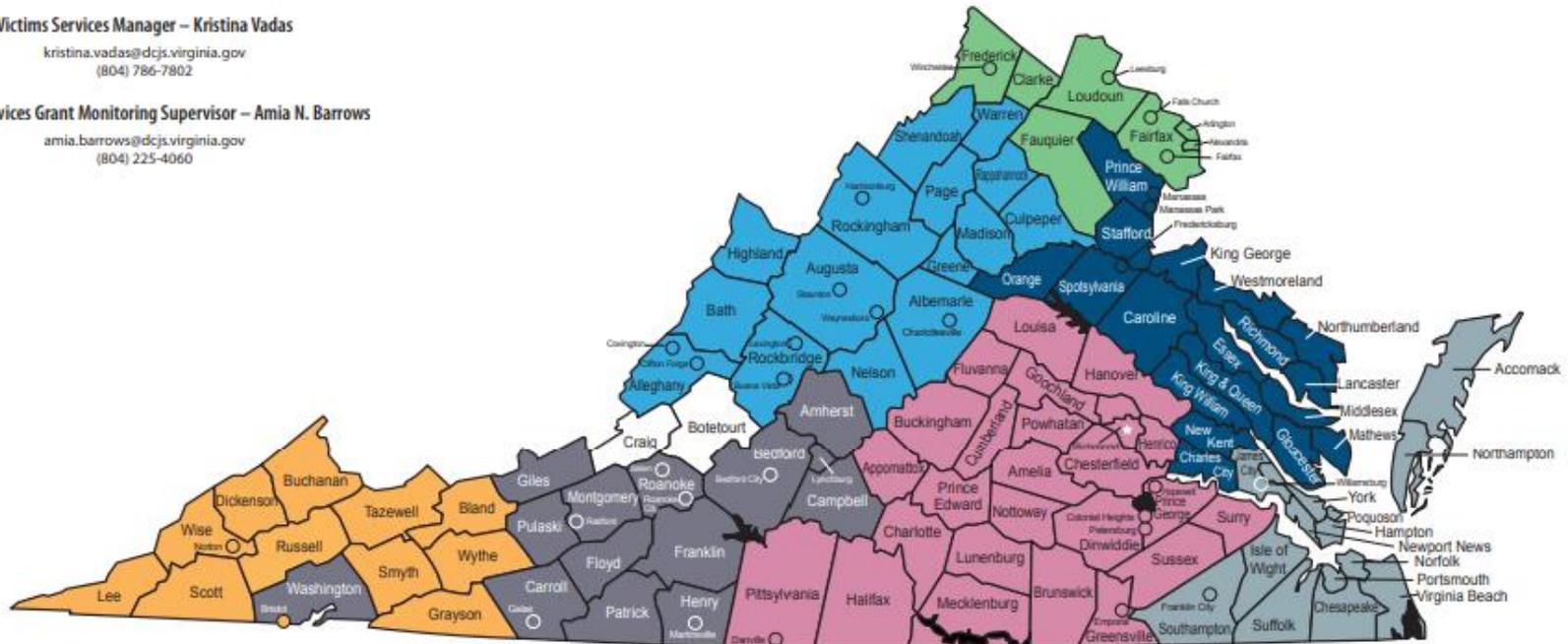
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Virginia Department of Criminal Justice Services

www.dcjs.virginia.gov

May 2023

Questions?



DCJS Victims Services Grant Programs

as of July 1, 2023

1. Sexual Assault Services Program (SASP)
2. Victim/Witness Grant Program (VWGP)
3. Victims Services Grant Program (VSGP)
4. VSTOP
5. Virginia Sexual & Domestic Violence Victim Fund (VSDVVF)
6. Improving Criminal Justice Responses (ICJR)
7. American Rescue Plan Act (ARPA) VSGP Restoration

Victims of Crime Act (VOCA)

- VOCA funding levels are still very uncertain and decreases to future federal awards are anticipated.
- DCJS staff is currently planning for SFY 2025. More info to come very soon.
- The Department of Justice Office of the Inspector General is continuing to select individual subrecipients to audit (three have been selected so far).

Sexual Assault Services Program (SASP)

- Calendar Year 2023 SASP
 - Financial Reports for 3rd Quarter are due 10/16/23.
 - Annual Status Report is due 1/16/24.
- State Fiscal Year 2024 SASP Special Funding Opportunity
 - Financial Reports for 1st Quarter are due 10/16/23.

Sexual Assault Services Program (SASP)

- Calendar Year 2024 SASP
 - Requests for funding exceeded available funds by over \$352,000.
 - Funding determinations will be made at the 10/12/2023 Criminal Justice Services Board Meeting.
 - DCJS will send applications and budgets back to applicants for negotiations/corrections before grants are awarded in OGMS.
 - Save the date: New Grant Orientation – 1/10/2024, 1:00 - 2:30 pm

American Rescue Plan Act (ARPA) VSGP Restoration

- Unless granted 12-month extension, grants ended 6/30/23.
- Annual ARPA status report were due 7/17/23.
- Quarterly financial report and claims due 10/16/23.
- Make sure a detail of expenditures has been submitted for all claims, especially if you drew down funds in advance.
- For programs that received an extension, after your 7/17 claim is approved, you may complete a budget amendment as described in your extension request (if needed). Signed SOGAs were due 8/29/23.
- More info to come on ARPA funding included in the amended SFY 2024 budget.

Victims Services Grant Program (VSGP)

- SFY 2022-2023 awards ended 6/30/2023
 - Quarterly financial and status reports were due 7/17/23.
- SFY 2024
 - 1st Quarter Financial and Status reports due 10/16/23.
 - This includes PMT data submission
 - Email Anya.Shaffer@dcjs.virginia.gov and copy your grant monitor with any PMT issues
 - Encumbrance to submit SAR worksheet in OGMS was due 7/28. If you have not submitted your SAR worksheet and it has not been approved by DCJS staff, you will not be able to submit your Q1 claim.

Virginia Sexual and Domestic Violence Victim Fund (VSDVVF) Grant Program

- SFY 2024 began on 7/1/2023
 - Award Period: July 1, 2023 – June 30, 2024
 - All applicants received level funding
 - Recipients will not have access to SFY 24 grant funds until all grant requirements have been met for SFY 23
- Ensure compliance with all encumbrances by the due date indicated.
- DCJS has electronically disseminated SOGAs via OGMS
 - Return signed SOGA via the **email address indicated** in your SOGA
- 1st quarter reports due in OGMS by 10/16/2023.

VSDVWF Forensic/SA Nurse Examiner

- Award Period: January 1, 2023 – June 30, 2024
- Within 60 days of the starting date of the grant, the grantee must initiate the project funded. If not, the grantee must report to DCJS, in writing, the steps taken to initiate the project, the reasons for the delay, and the expected starting date.
- Status reports are due in OGMS on 10/16/2023.
- For grant program resources visit:

<https://www.dcjs.virginia.gov/grants/programs/virginia-sexual-and-domestic-violence-victim-fund-grant>

VSTOP

- CY 23 Award Period: 1/1/2023 – 12/31/2023
- CY 24-25 Funding Opportunity closed on 8/28/2023
 - 24-month grant cycle (January 1, 2024-December 31, 2025)
 - Criminal Justice Services Board will make funding decisions at 10/12/23 meeting
 - SOGAs to be sent via OGMS
 - Ensure compliance with all encumbrances by the due date indicated
 - New Director Orientation will be hosted for new VSTOP recipients in early 2024

Victim Witness Grant Program (VWGP)

- Following receipt of the signed SOGA, programs will have to satisfy encumbrances.
- Grant Monitors review encumbrances for initial budget grid approval. DCJS Grants Management enters the final budget in OGMS grid.

Questions?



DCJS & Victims Services Team Announcements

Victims Crisis Assistance and Response Team (VCART)

Several state and regional crisis responses conducted over the last 12 months:

- UVA mass shooting
- Chesapeake Walmart shooting
- Response to Virginia Highlands Community Services Board
- Response to SWVA Regional Jail Authority
- Charlottesville St. Patrick's Day shooting
- Richmond City Altria Graduation Shooting

Thank you to all of our crisis responders who assisted and made a difference in the lives of victims following these traumatic events!

VCART

- Join the team! Basic VCART training will be held in Fredericksburg in January 2024.
- VCART outreach webinars for emergency managers are being conducted.
- To request a training on VCART for your staff, contact Dawn Bush at dawn.bush@dcjs.virginia.gov.
- To learn more about VCART and/or becoming a member, contact Andrew Kinch at andrew.kinch@dcjs.virginia.gov.

Sexual and Domestic Violence (SDV) Funding Project

- DCJS contracting with Knowledge Advisory Group (KAG).
- Goal to establish a funding strategy for SDV services that is fair, equitable, and ensures services across the state.
- KAG completed interviews, surveys, and focus groups with stakeholders.
- Anticipated date for project completion is by the end of 2023.
- DCJS does not plan to use this project in funding determinations in SFY 2025 awards.
- More info to come on the future of this effort!

SDV Program Professional Standards

- The Professional Standards Committee met on 9/27/23 to begin the process of revising the Professional Standards. This process will continue at a virtual meeting on 12/14/23.
- The Committee has now fully accredited a total of 17 agencies. A list of the fully accredited agencies is on the [Accredited Agencies](#) page.
- The Professional Standards Team has closed Round 3 of the application process. Eight agencies have applied for accreditation and will be evaluated in the coming year.

Questions?



VSDCS Updates & Questions

Victims Services Data Collection System (VSDCS)

- VSDCS Progress Report Expanded Instructions are posted on DCJS website.
 - As a reminder: Quarterly Progress Report must be submitted in VSDCS and approved by Grant Monitor in VSDCS before uploading to OGMS.
 - The timestamp located at the top left of the progress report includes the status of the report: Awaiting Approval, Denied, or Approved*. OGMS upload of the progress report must contain a timestamp status of Approved.

**Only approved progress reports are uploaded to OGMS.*

VSDCS Updates

- Enhancing Performance: Capturing Multiple Services and Victimization Types.
- The total # of victims served in questions 1 and 2 of the Q1 Progress Report will equal each other.
- Consistent Methods: Closing cases and documenting multiple services for compliance monitoring.
- VSDCS Progress Report Expanded Instructions are posted on the VSDCS webpage.

VSDCS Updates

- Lock out wait period is 30 min. Program Admin (Director or designee) can reset password for program staff.
- New DCJS Project Manager scheduled to begin 10/25/2023. An introduction meeting will be scheduled with VWGP staff.
- Resources: Ongoing updating of VWGP Codebook, Establishing Goals PPT, and Succession Planning.
- Continue to use VictimsServicesTA@dcjs.virginia.gov for training needs, TA requests, and questions.

What VSDCS Questions Do You Have?